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RULES AND REGULATIONS

1. Name of the Society : *Society for Sugar Research and Promotion*
Sugar Research Foundation

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2. Membership Defined :

(i) The society shall consist of members as per the following categories:

- (a) Annual Member (Individual)
- (b) Annual Member (Institutional)
- (c) Life Member (Individual)
- (d) Life Member (Institutional)



(ii) Admission and Qualification for Membership :

(a) **Annual Member (Individual)** : Any person interested or actually engaged in teaching, research, communication and/or field action in R&D and promotion of sugar crops and industries and who agrees to subscribe to the objects of the Society as mentioned in the Memorandum of Association may be admitted as Annual Member of the Society subject to such conditions as may be specified from time to time by the Governing Body on its behalf.



(b) **Annual Member (Institutional)** : The Governing Body may admit Annual Member any institution or any industry or any professional body which is interested in the objects of the Society and which agrees to abide by such conditions as may be specified by the Governing Body from time to time.

(c) **Life Member (Individual)** : Any person who fulfills the qualifications of an Annual Member and is willing to serve the Society lifelong after duly contributing the said life membership fee may be deemed to be a Life Member.

(d) **Life Member (Institutional)** : Any organization which fulfills the qualifications of an Annual Member (Institutional) and is willing to

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5

34/c

associate itself on long-term basis after duly contributing life membership (Institutional) fee shall be deemed to be a Life Member (Institutional) for a fixed period of ten years only.

The accreditation of the representatives of Institutional Life Members may be changed by their organisations from time to time subject to prior approval of Executive Committee.

Applications of organisations or individuals for any class of membership of the Society shall be made on the prescribed form and be accompanied by the due membership fee and a nonrefundable and nonadjustable entrance fee (for Annual Membership only). These shall be submitted through the Secretary to the Executive Committee which may accept or reject any application after assigning due reasons.

(iii) Subscription :

Entrance fee, annual subscriptions and life membership fee for individuals as well as institutions/organisations shall be fixed by the Executive Committee from time to time

The rates applicable at present are :

Membership	Subscription
(a) Annual	
Individual	Rs. 200 per annum plus Rs. 50 entrance fee
Institutional	Rs. 750 per annum plus Rs. 250 entrance fee
Industry	Rs. 1500 per annum plus Rs. 500 entrance fee
(b) Life	
Individual	2000
Institutional	Rs. 7500 (for ten years only)
Industry	12000 (for ten years only)



(iv) Cessation of Membership :

- (a) Membership shall cease by death, resignation or removal.
- (b) Ordinary member who fails to pay the subscription upto three



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33/4

months as required (under Section 15 of the Societies Registration Act XXI of 1860) by October 31, shall cease to be a member. However, his membership may be continued at the sole discretion of the Executive Committee if his due annual subscription is received on or before the 31st of December, the same year. After this date the individual shall have to submit a fresh application for membership along with the annual entrance fee.

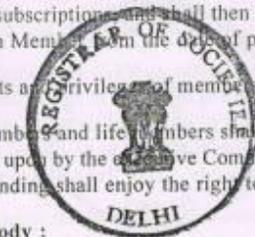
- (c) If any member of the Society willfully disobeys the statutes or orders of the Society or the Executive Committee, or, by way of speaking, writing or printing publicly defames the Society or maliciously or dishonestly damages or dishonors the Society, he/she shall be removed from the membership.
- (d) Whenever there appears to be sufficient cause for the removal of any member from the Society, the subject shall be laid before the Executive Committee, and if the Executive Committee shall, after its deliberations, propose that the member be removed, the President or any of his office-holding nominees shall, at any General Body Meeting of the Society, announce the decision of the Executive Committee and seek the approval of the Meeting. If, and as and when, the decision is approved at the General Body meeting, the member concerned shall cease to be a member of the Society thereafter. The reason shall be communicated to the member concerned.
- (e) General Body meeting of the Society may consider the case of an expelled member at his request and announce his readmission. Such member shall pay fresh entrance fee (if required by the nature of the membership sought) and the due amount of Annual/Life subscriptions and shall then enjoy all the rights and privileges of a Member from the date of payment of his dues.

(v) Rights and privileges of members :

Annual members and life members shall enjoy such rights and privileges as are decided upon by the Executive Committee from time to time. All members in good standing shall enjoy the right to contest and vote in election.

General Body :

All bonafide members form the General Body of the society.



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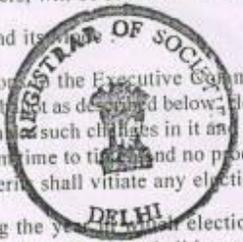
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- (ii) The General Body members having voting rights shall elect the office bearers and the Executive Committee. General Body will normally meet once in a year to take stock of the Society's affairs and related matters and adopt suitable policies and programmes, approve proposals, audited accounts and annual reports and transaction of business.
- (iii) Fifty per cent members of the General Body shall constitute the quorum for taking decisions - which shall be taken by a simple majority of votes. Special General Body may be called by the Executive Committee on its own and it must be called when requisitioned through a resolution signed by a minimum number of 100 members or ten per cent of the total membership (whichever is less). A four-week notice shall normally be required to hold a General Body meeting.

4. Executive Committee

- (i) The Executive Committee shall have up to ten members.
- (ii) The composition of the Executive Committee shall be as follows:

President	:	One
Vice President	:	One
Secretary	:	One
Treasurer	:	One
Members	:	3-6
- (iii) Minimum and maximum strength of the Executive Committee, including office bearers, will be seven and ten respectively.
- (iv) Election and its details:
 - (a) Election to the Executive Committee of the Society shall be by postal ballot as described below, however, the Executive Committee may make such changes in it and the calendar of dates as it deems fit from time to time and no procedural irregularity not affecting the merits shall vitiate any election or proceedings.
 - (b) During the year in which elections to the Executive Committee become due, that fact shall be notified to the members before the 15th of March that year and nominations invited from them. Nominations for the President, Vice President, Secretary, Treasurer



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and members of the Executive Committee (six) shall be filed not later than 15th of April in a format described by the Executive. A consolidated list of those members, whose nomination papers are in order, will be prepared by the Secretary, of the Society and sent by post to all the Members before the 15th of May for casting their votes by postal ballot.

- (c) Two members of the Society shall be appointed by the Executive Committee as Returning Officers who will open the envelopes containing the ballot papers on 15th June and report the results of the Ballot to the Executive Committee. Every member whose name has been validly voted for in the majority of ballot papers received as per the election schedule will be declared by the President to have been elected. Every member of the Executive Committee so elected shall be informed through a written communication of his election immediately.
- (d) The newly elected office-bearers and Executive Members will commence their terms of office on the day following the annual general meeting but not before 1st November of the year for which the elections were held.
- (e) The Society shall submit annually a list of all the members of the Society, giving their names, full residential addresses, occupation and designations to the Registrar of Societies, Delhi as per Section 4 of Societies Registration Act, 1860.

(v) Terms of the Office :

The Executive Committee will retire automatically after a period of two years and before retiring the outgoing Executive Committee shall hand over the charge of the office to the newly elected Executive Committee.

(vi) Powers and duties of the Executive Committee :

- (a) The affairs of the Society shall be managed by the Executive Committee. The Executive Committee shall prepare and adopt a series of byelaws which shall govern its meetings and its procedures as also that of the Society under this constitution.
- (b) To consider, at the first instance, and before submission to a General Body Meeting, all communications addressed to the



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30/✓

Society, and to regulate the order and manner in which such communications shall be laid before the General Body Meeting.

- (c) to superintend and direct the publication of the proceedings or other works to be published by the society.
- (d) Subject to confirmation by the next subsequent General Body Meeting, to appoint as many salaried officers, clerks or attendant as it may deem necessary, to define their duties, allowances, salaries, gratuities and privileges, and to punish, suspend or dismiss them or to dispense with their services, as the occasion may require.
- (e) To prepare estimates of income and expenditure of the succeeding year and to submit the same to a General Body Meeting for approval.

(vii) Powers and duties of the Office bearers :

President : He/She shall be the Chairman of the Executive Committee. He/She shall be the administrative incharge of the Society, its properties and affairs.

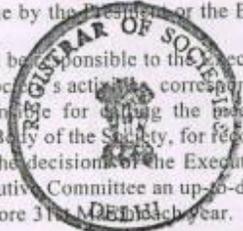
In the absence of the President, Vice President, nominated by him/her or the Executive Committee shall act on his/her behalf and may do all such acts as the President himself/herself could do, if present.

In case of doubt as to the interpretation of any of the statutes, the President's interpretation shall hold good until the Executive Committee decides otherwise.

Vice President : He/she shall exercise such powers as may be delegated to him/her from time to time by the President or the Executive Committee.

Secretary : He/She shall be responsible to the Executive Committee for the general conduct of the Society's activities, correspondence and business. He/she shall also be responsible for calling the meetings of the Executive Committee and General Body of the Society, for recording and reading of the minutes and executing the decisions of the Executive Committee. He/She shall present to the Executive Committee an up-to-date list of members who have paid their dues, before 31st March each year.

Treasurer : He/She shall receive for use of the Society all sums of money due to or payable to the society, and shall pay/disburse maintain a regular account of all receipts and payments. He/She shall also be responsible for



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29/12

getting the accounts audited.

(viii) Quorum and Notice of Meetings

Minimum of 50 per cent of the members will form a quorum for a meeting of the Executive Committee or the General Body. A minimum of 15 days notice will be required to call a meeting of the Executive Committee.

(ix) Filling up of Casual Vacancies:

The vacancies, of any, of the office bearers will be filled in the next meeting of the Executive Committee by the majority vote system amongst the members

5. Sub-Committees :

The Executive Committee may appoint the following subcommittees : Programme Committee, Resource Committee, Exhibition Committee, Symposium Organising Committee and Publications Committee. The Executive Committee shall also appoint a convenor of each committee. The functions and duties of the aforesaid committees shall be specified by the Executive Committee from time to time.

6. Sources of income and utilization of funds :

Subscriptions and proceeds from the sale of the Society's publications shall substantially support the activities of the Society. Society may also accept payment of fee in return for professional services rendered to any governmental or private organisation.

The Society may seek or accept annual grants or donations from the Central or State Governments, Industrial and Commercial Enterprises, Universities, Public or Local authorities and other bodies. The Society may also secure donations from corporate bodies and individuals interested in promoting the objectives of the Society.

7. Financial Year :

The financial year of the society shall begin on 1st of April but the Annual Fee be due for each calender year on the 1st of January each year. The prescribed period of payment will extend only upto 31st March of the year. New members shall be liable to pay the annual fee for the full year in which they are admitted to membership. Members who have paid their dues within



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287 ✓

the prescribed period shall be considered as in good standing.

8. Audit and Accounts :

The Executive Committee shall appoint a Chartered Accountant every year for auditing the Society's accounts.

9. Operation of Bank Account :

A bank account of the Society shall be opened in any of the scheduled nationalised banks. The account shall be operated by the Secretary and Treasurer jointly.

10. Annual list of Executive Committee :

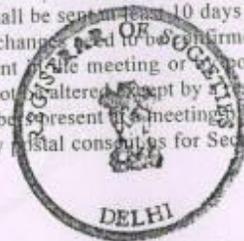
Once every year a list of the office bearers and members of the Executive Committee shall be compiled and filed with the Registrar of Societies, Delhi, as required under Section 4 of the Societies Registration Act of 1860, as applicable to the Union Territory of Delhi.

11. Legal Proceedings :

The Society may sue or be sued in the name of the Secretary as per provisions laid down Under Section 6 of the Societies Registration Act 1860, as applicable to the Union Territory of Delhi.

12. Amendments :

In case it is considered advisable to alter, extend or abridge the objective or objectives of the society or to amalgamate the Society wholly or partially with any other Society, the Executive Committee may submit the proposition to the members of the Society in a written/printed report and may convene a special meeting for the consideration of the same according to the regulations of the Society. Such a report shall be sent at least 10 days in advance of the special meeting. The proposed changes shall be confirmed by a three-fifth majority of the members present at the meeting or by postal consent. The Rules of the Association shall not be altered except by a resolution passed by three-fifth majority of the members present at a meeting of the General Body convened for the purpose or by postal consent as for Section 12 and 12a of SR Act, 1860.



13. Dissolution :

If the Society needs to be dissolved it shall be dissolved as per the provisions

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13

27/4

laid down Under Section 13 and 14 of the Societies Registration Act, 1860. If upon the dissolution of the Society there shall remain, after the settlement of its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Society but shall be given to some other society with similar objectives (to be determined by the vote of not less than three-fifth of the members present personally or by proxy at the time of dissolution or in default, by a competent court).

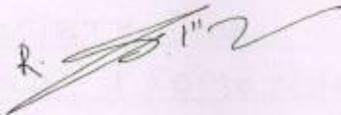
14. Application of the Act :

All provisions of the Societies Registration Act XXI of 1860, as extended to the Union Territory of Delhi will apply to the Society.

15. Essential Certificate :

Certified that this is the correct copy of the rules and regulations of the Society.

1. President



2. Vice-President



3. Secretary



4. Treasurer

